



# Nominations & Elections for 2016-2017

- ⇒ I want **Harmony School of Science** to be one of the best schools in **Texas**.
- ⇒ I want my child to have a great school year – to learn and to have fun!
- ⇒ I want to help decide how PTO fundraising moneys are spent.
- ⇒ I want all the students at **Harmony School of Science** be successful.

If the above statements are true, then “help us help the school”. Parent involvement is critical for a successful school, so volunteer as a PTO officer for **2016-2017**.

Dedicated teachers, staff, and **PARENTS** help make **Harmony School of Science** is a great school! Join us – it’s rewarding, it’s important, it’s even fun!

Nominate yourself or someone else. If you have any questions, please contact [hsspto.secretary@gmail.com](mailto:hsspto.secretary@gmail.com)

All candidates for officer positions must be registered PTO member by **May 18<sup>th</sup>** .

**Online voting from May 20th to 26th. Voting will be counted on Thursday, May 26<sup>th</sup> at in the school gym at Noon.**

**Candidate should be able to attend Transition meeting on May 26th at 5pm**

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## 2016-2017 PTO Executive Board Nomination

I would like to nominate SELF or Name: \_\_\_\_\_ PTO Member:  Yes  
for the following Executive Board position:  No  
**(Circle ONE)**

*President*

*1st Vice President*

*2nd Vice President*

*Communications Director*

*Secretary*

*Treasurer*

*Assistant Treasurer*

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_



# Nominations & Elections for 2016-2017

## PTO Board Positions

### **President**

- ◇ Open/close the PTO meetings; produce executive agendas
- ◇ Assist with coordination of events and event volunteers

### **1st Vice-President**

- ◇ In the absence of the President, shall perform the duties of the President
- ◇ Maintain database of volunteers

### **2nd Vice-President**

- ◇ In the absence of the 1st VP and the President shall perform the duties of the President
- ◇ Coordinate fundraisers with school event coordinator

### **Secretary**

- ◇ Create PTO agendas and take Minutes (notes) at the PTO meetings

### **Treasurer**

- ◇ Responsible for all PTO funds,
- ◇ Present a written financial report at each Regular Meeting
- ◇ Make deposits

### **Assistant Treasurer**

- ◇ Be comptroller
- ◇ Reconcile books

### **Communications Officer**

- ◇ Publicize all events of the organization, keeps records
- Follows national, state, and local legislative issues pertaining to education and reports on critical issues to PTO

PTO BOARD POSITION Nominating for: \_\_\_\_\_

Describe the person's qualifications for office and fitness to serve. Explain why the nominee would be the most effective person for that position. Please also indicate prior and current PTO participation and/or committee work.

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IF nominating  
Self please  
PLACE YOUR  
PICTURE HERE

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

**Return to form to school in a sealed enveloped labeled PTO Nomination. Deadline for submitting this form is Nominations are due May 18th** submitted to PTO via e-mail [hsspto.secretary@gmail.com](mailto:hsspto.secretary@gmail.com) or this form at drop box at Front office area PTO NOMINATION BOX in a Sealed envelope.